



**KLAMATH
OUTDOOR
Science School**

KLAMATH OUTDOOR SCIENCE SCHOOL

PO Box 721
Klamath Falls, OR 97601
koss@qwestoffice.net
541-850-8218

-Providing youth with a unique experience in a natural setting that inspires learning through exploration and instills appreciation for local resources-

KOSS Resident Program Contract

This constitutes a Service Agreement between Klamath Outdoor Science School and:

Contact Person : _____ Phone: _____
 School/Group: _____ Fax: _____
 Address: _____ Program/Student Grade Level: _____

This agreement is entered into for the purpose of providing educational services for an outdoor school program.

Klamath Outdoor Science School will provide the following services:

1. Provide food and lodging during the program with the exception of the first lunch.
2. Provide one Director and staff resource instructors at an approx. ratio of one instructor per 12-17 students.
3. Provide instructional materials and supplies as required for implementation of the program.

Transportation arrangements to and from the site of Klamath Outdoor Science School in Sun Pass State Forest, and to any other field study sites, are the responsibility of the teacher/leader. The teacher/leader agrees to furnish one chaperone at a ratio of 1 chaperone for each ten students for the duration of the program including at least one chaperone of each gender if both boys and girls are attending, **but no more than four chaperones**. Teacher/Leader further agrees to provide completed and signed KOSS permission and medical forms for every participant, adults included and to abide by all KOSS requirements for participant health and safety

Arrival Date/Time _____ 12:00 noon **Departure Date/Time** _____ 11:30 am

The cost of this program is **\$75 per participant per night, including the teacher and all chaperones**. As an estimate, for _____ students and _____ chaperones, the total cost of the program for your class will be \$_____ Guaranteed Number of Students: _____ # of Teachers/Chaperones: _____ Total Guaranteed _____

A **non-refundable deposit of 10% of the guaranteed student number** is required to hold this reservation. The deposit will be deducted from the total bill. This deposit must be received as soon as possible after date program has been agreed upon.

In addition to forfeiture of the deposit, the fee schedule for cancellations is as follows:

<u>Notification of Cancellation</u>	<u>You will be responsible for:</u>
Four months to two months notice	10% of scheduled program fee
Two months to one month notice	20% of scheduled program fee
One month to one week notice	40% of scheduled program fee
One week to two business days prior to start date	75% of scheduled program fee
One business day prior to start date or later	90% of scheduled program fee

Actual fees due will be on the final program invoice/service agreement signed on the last day of program.

Remaining payment is due within 30 days after the completion of outdoor school.

Guaranteed minimum fee: \$_____

Teacher/Leader's signature

Date

Principal or Authorized Agent Signature

Date